



Board of Directors Meeting Minutes

May 19, 2025, 6:00 p.m.

62 Plaza Drive Highlands Ranch, CO 80129

[Zoom Link](#)

Telephone: 346-248-7799

Webinar ID: 927 2005 8397

Call to Order

Regular Meeting

Highlands Ranch Water and Sanitation District Board of Directors convened a regular meeting in person and via Zoom on May 19, 2025, at 6:00 p.m.

Roll Call

Upon the call of the roll, the following were present.

Board Members: Tammy Essmeier, Terry Nolan, SJ Light, and Frank Johns

Excused Absence: Juli Faller

A quorum was declared.

Staff present:

Sam Calkins

Austin Long

Ryan Edwards

Peter Bong

Kristi Robinson

Nic George

Amy Dublin (via Zoom)

Jon Klassen

Ross James (via Zoom)

Lauren Appleby

Rick McLoud

Tiffany Hooten

Stacy Smith

Others present:

Tim Flynn – Ireland Stapleton Pryor & Pascoe, PC

Reaffirmation of Disclosures

- No changes

Introductory Comments

- Board Members
Board Member Johns attended the Douglas County Water Commission meeting indicating that there was nothing discussed in terms of business, but Castle Rock Water did a presentation. One interesting thing is it started with Pine Canyon, because apparently the Douglas County Commissioners are bringing any development to the Water Commission for comment. One of the items that was referred was Highlands Ranch planned development 80th amendment with no comment on it. Board Member Nolan inquired if Castle Rock stated their renewable goal. Board Member Johns confirmed that their goal is 100% by 2050 during non-drought periods. The Commission was discussing ASR with one of the Commissioners, and Trisha Barnhart asked if she could do a tour of our ASR facilities.
- General Manager
General Manager Calkins inquired with the board about their interest in doing a board-to-board meeting with the Metro District Board Members prior to either their board meeting or ours in June without an official agenda. The board agreed to the meeting. General Manager Calkins will work with the Metro District General Manager to get this scheduled.

Public Comments/Questions

- No public in attendance.

Presentations

- Quarterly Investment Update – PFM Asset Management LLC

Discussion Items

- No Items

Approval of Minutes

- Board of Directors Minutes April 28, 2025
- Study Session Minutes May 13, 2025

Board member Nolan moved that the board approve the minutes from April 28, 2025, Board of Directors Meeting, and May 13, 2025, Study Session minutes as submitted. Board member Light seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, and Johns

Nays: None

The motion carried.

Approval of Business Agenda

Board member Nolan moved that the board approve the business agenda. Board member Light seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, and Johns

Nays: None

The motion carried.

Consent Items

25-113

Adopt Resolution 25-113 with the following actions:

- Approval of an appropriation of \$260,000 for the Cline Ranch Headgate Improvements Project.
- Authorize the General Manager to award a construction contract to L4 Construction, LLC, in the amount of \$204,479, to complete the Cline Ranch Headgate Improvement Project.
- Authorize the General Manager to enter into a consulting services agreement with Muller Engineering, in the amount of \$18,534, for construction management services related to the Cline Headgate Improvements Project.

25-114

Ratify April 2025 cash and investment transactions (including expenditures).

Board member Essmeier moved that the board approve consent business items 25-113, and 25-114, inclusive. Board member Nolan seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, and Johns

Nays: None

The motion carried.

General Business

- No Items

Executive Session

- No Items

Adjourn

Board member Johns moved the board to adjourn. Board member Essmeier seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, and Johns

Nays: None

The motion carried and the Board Meeting adjourned at 6:27 p.m.