



## **Board of Directors Study Session Minutes June 24, 7:30 a.m.**

62 Plaza Drive, Highlands Ranch, CO 80129

[Zoom Link](#)

Telephone: 346-248-7799

Webinar ID: 972 8265 4096

### **Attendees:**

Terry Nolan

Frank Johns (via Zoom)

Juli Faller

### **Staff:**

Peter Bong

Ryan Edwards

Kristi Robinson

Tiffany Hooten

Jon Klassen

Ross James

Rick McCloud

Austin Long

Kari Larese

Bobbi Lavoie

Darlene Schow

Nic George (via Zoom)

Paige McFarland

Tom Rose

### **Others present:**

Tim Flynn – Ireland Stapleton Pryor & Pascoe, PC (via Zoom)

Renee Anderson – Metro District Board Member

### **Introductory Comments**

- Board Members
  - Board member Nolan thanked staff for their hard work putting together the company picnic. Board member Johns attended the South Metro Water Festival in Castle Rock and commented on how Highlands Ranch Water was well represented.
- General Manager
  - Tiffany Hooten filled in for General Manager Calkins but had no comments.

### **Presentations**

- No Items

### **Discussion Items**

- Audit Update – Tiffany Hooten
- Billing Update – Tiffany Hooten
  - Staff recommend continuing with no shut offs and late fees until the district gets through two full-billing cycles. A board communication will be developed and placed under consent at the next board meeting.
- Board Officers – Board Members
  - The board will decide on officers at the next board meeting.

### **Planning and Engineering Items**

#### **25-111 - Consent**

Adopt Resolution 25-111 with the following actions:

- Approval of an appropriation of \$510,880 from the Capital and Major Repair Fund for engineering services related to the design of the McLellan Pump Station B Improvements.
- Authorization for the General Manager to enter into a Consulting Services Agreement with Carollo Engineers, Inc. in the amount of \$453,537 for engineering design services for the McLellan Pump Station B Improvements.

#### **25-112 - Consent**

Adopt Resolution 25-112 with the following action:

- Approval of an Integrated Project Delivery Process for the construction of the McLellan B Pump Station Improvements Project.

#### **25-115 – General**

Adopt Resolution 25-115 with the following actions:

- Approval of an appropriation of \$225,065 for evaluation of the District's groundwater system.
- Authorization for the General Manager to enter into a Consulting Services Agreement with BBA Water Consultants, Inc., in the amount of \$175,061 for the Groundwater System Evaluation.

### **Operations**

- No Items

### **Finance and Administration Items**

- No Items

### **Water Resources and Conservation**

- No Items

### **Routine Approvals**

#### **25-116 - Consent**

Ratify May 2025 cash and investment transactions (including expenditures).

**Adjourn**