



## **Board of Directors Special Board Meeting Minutes**

**September 19, 2025, 7:30 a.m.**

62 Plaza Drive Highlands Ranch, CO 80129

[Zoom Link](#)

Telephone: 346-248-7799

Webinar ID: 916 9451 9799

### **Call to Order**

Special Board Meeting

Highlands Ranch Water and Sanitation District Board of Directors convened a special meeting in person and via Zoom on September 19, 2025, at 7:30 a.m.

### **Roll Call**

Upon the call of the roll, the following were present.

Board Members: Tammy Essmeier (via Zoom), Terry Nolan, SJ Light, Frank Johns, and Juli Faller

A quorum was declared.

Staff present:

Sam Calkins  
Ryan Edwards  
Peter Bong  
Nic George

Austin Long  
Stacy Smith  
Tiffany Hooten

Others present:

Tim Flynn – Ireland Stapleton Pryor & Pascoe, PC  
Ty Holt – The Holt Group, LLC  
Ivan Sarkissian – McConaughy and Sarkissian, PC

### **Reaffirmation of Disclosures**

- No changes

### **Introductory Comments**

- Board Members  
No comments from the board.

- General Manager
  - No comments from the General Manager.

### **Public Comments/Questions**

- No public in attendance.

### **Presentations**

- No Items

### **Discussion Items**

- No Items

### **Approval of Minutes**

- No Items

### **Approval of Business Agenda**

Board member Nolan moved that the board approve the business agenda. Board member Faller seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, Johns, and Faller

Nays: None

The motion carried.

### **Consent Items**

- No Items

### **General Business**

- No Items

### **Executive Session**

At approximately 7:31 a.m., board member Light moved that the board go into executive session pursuant to Section 24-6-402(4)(b), C.R.S. for the purpose of receiving legal advice regarding the upcoming Flatiron Dragados Claim Mediation.

Board Member Johns seconded the motion.

The motion carried and the Board went into Executive Session at approximately 7:31 p.m. The Executive Session regarding the upcoming Flatiron Dragados Claim Mediation was not recorded because it constituted a privileged attorney client communication, and legal counsel's signed statement is attached to the original of these minutes.

Those persons present during this Executive Session were Board Members Essmeier (via Zoom), Nolan, Light, Johns, and Faller, General Legal Counsel, Timothy J. Flynn, Special Legal Counsel, Ty Holt, Special Legal Counsel, Ivan Sarkissian (via Zoom), General Manager, Sam Calkins, Director of Public Works, Ryan Edwards, Director of

Finance, Tiffany Hooten, Director of Water and Wastewater Operations, Peter Bong, Water and Wastewater Superintendent, Nic George, Project Manager, Austin Long, and Executive Administrative Assistant, Stacy Smith.

The Executive Session was adjourned at approximately 8:52 a.m., at which time the Board returned to open public meeting.

**Adjourn**

The meeting was adjourned at 8:53am so the Board could convene a scheduled Study Session Meeting.