



Board of Directors Meeting Minutes

March 31, 2025, 6:00 p.m.

62 Plaza Drive Highlands Ranch, CO 80129

[Zoom Link](#)

Telephone: 346-248-7799

Webinar ID: 981 9057 5595

Call to Order

Regular Meeting

Highlands Ranch Water and Sanitation District Board of Directors convened a regular meeting in person and via Zoom on March 31, 2025, at 6:00 p.m.

Roll Call

Upon the call of the roll, the following were present.

Board Members: Tammy Essmeier, Terry Nolan, SJ Light, Frank Johns, and Frank McNulty

A quorum was declared.

Staff present:

Sam Calkins

Austin Long (via Zoom)

Ryan Edwards

Peter Bong

Kristi Robinson

Heather Morgan

Jon Klassen

Julie Tinetti

Kari Larese

Lauren Appleby

Ross James

Tiffany Hooten

Bobbi Lavoie

Stacy Smith

Others present:

Tim Flynn – Ireland Stapleton Pryor & Pascoe, PC

Juli Faller - member of the public

Reaffirmation of Disclosures

- No changes

Introductory Comments

- Board Members
Board member Johns shared upcoming water conference information.
- General Manager
No comments from the General Manager.

Public Comments/Questions

- No public comments.

Presentations

- Legislative Updates – Julie Tinetti
Board member McNulty mentioned that Janice Rich is a republican on PowerPoint slide regarding HB25-1077.
- Preliminary Year-End Financials – Heather Morgan

Discussion Items

- No Items

Approval of Minutes

- Board of Directors Minutes February 24, 2025
- Study Session Minutes March 25, 2025

Board member McNulty moved that the board approve the minutes from February 24, 2025 Board of Directors Meeting, and March 25, 2025, with a correction to the March 25, 2025 Study Session minutes to include a change to Tim Flynn's firm name. Board member Nolan seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, Johns, and McNulty

Nays: None

The motion carried.

Approval of Business Agenda

Board member Johns moved that the board approve the business agenda. Board member Light seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, Johns, and McNulty

Nays: None

The motion carried.

Consent Items

25-107

Adopt Resolution 25-107 with the following actions:

- Approval of an appropriation in the amount of \$200,000 from the Major Repair Fund.

- Authorization for the General Manager to enter into a Contract Purchase Order with Lillard and Clark in an amount not to exceed \$200,000 for the purchase and installation of new isolation valves for South Platte Pump Station.

25-108

Ratify February 2025 cash and investment transactions (including expenditures).

Board member Nolan moved that the board approve consent business items 25-107, and 25-108, inclusive. Board member McNulty seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, Johns, and McNulty

Nays: None

The motion carried.

General Business

- No Items

Executive Session

- No Items

Adjourn

Board member McNulty moved the board to adjourn. Board member Essmeier seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, Johns, and McNulty

Nays: None

The motion carried and the Board Meeting adjourned at 6:35 p.m.