



Board of Directors Study Session Minutes November 18, 7:30 a.m.

62 Plaza Drive, Highlands Ranch, CO 80129

[Zoom Link](#)

Telephone: 346-248-7799

Webinar ID: 994 0363 9999

Attendees:

Tammy Essmeier
Terry Nolan
SJ Light
Frank Johns
Juli Faller

Staff:

Sam Calkins
Tiffany Hooten
Peter Bong
Walter Trush
Lauren Appleby
Jon Klassen
Ryan Edwards
Kristi Robinson
Bobbi Lavoie
Darlene Schow
Jeremie Lewis
Austin Long
Kari Larese

Amy Dublin (via Zoom)
Nic George
Rick McLoud
Julie Tinetti
Stacy Smith

Others present:

Tim Flynn – Ireland Stapleton Pryor & Pascoe, PC

Introductory Comments

- Board Members
 - Board member Johns attended the Douglas County Water Commission meeting stating there were two presentations. Also, a draft report will be filed in January.

- Board member Essmeier thanked staff for their work on the recent budget and rates presentation.
- General Manager
 - No comments

Presentations

- No Items

Discussion Items

- Budget and Rates – Tiffany Hooten
 - Director of Finance and Administration Hooten informed the board of a couple of changes to the budget to include a vehicle adjustment, WISE adjustment and removing the South Platte Alluvial Wellfield #1.
 - General Manager Calkins informed the board about a \$17,000 refund from the mediator on the Flatiron case.
 - General Manager Calkins informed the board that a short budget and rates presentation to include the two board selected options will be on the agenda ahead of the public comment period.

Planning and Engineering Items

- No Items

Operations

- No Items

Finance and Administration Items

25-134 - Consent

Adopt Resolution 25-134 recommending a change to the Personal Leave Policy.

25-135 – Consent

Adopt Resolution 25-135 with the following actions related to the Redstone Animal Hospital property located at 13059 N US Highway 85:

- Approval of a 1-1/2" Non-Residential Tap (4 SFEs) upon payment of five years of options and the current tap fees.

25-130 – Consent

Adopt Resolution 25-130 with the following actions:

- Approval of an appropriation for \$197,000 for the McLellan Pump Station B Improvements Project.
- Authorization for the General Manager to award a Construction Manager At-Risk (CMAR) contract to Hensel Phelps in the amount of \$102,317 for preconstruction services for the McLellan Pump Station B Improvements Project.

Water Resources and Conservation

- No Items

Routine Approvals

25-136 - Consent

Ratify October 2025 cash and investment transactions (including expenditures).

Adjourn

The Study Session was adjourned at approximately 7:57 a.m.