



## Board of Directors Meeting Minutes

**September 29, 2025, 6:00 p.m.**

62 Plaza Drive Highlands Ranch, CO 80129

[Zoom Link](#)

Telephone: 346-248-7799

Webinar ID: 950 8461 4418

### **Call to Order**

Regular Meeting

Highlands Ranch Water and Sanitation District Board of Directors convened a regular meeting in person and via Zoom on September 29, 2025, at 6:00 p.m.

### **Roll Call**

Upon the call of the roll, the following were present.

Board Members: Terry Nolan, SJ Light, Frank Johns (via Zoom), and Juli Faller

Excused Absence: Tammy Essmeier

A quorum was declared.

Staff present:

Sam Calkins

Ryan Edwards

Peter Bong

Nic George

Amy Dublin (via Zoom)

Kari Larese

Lauren Appleby

Austin Long (via Zoom)

Stacy Smith

Kristi Robinson

Tiffany Hooten

Others present:

Tim Flynn – Ireland Stapleton Pryor & Pascoe, PC

Member of the Public – Walter Sharp

### **Reaffirmation of Disclosures**

- No changes

### **Introductory Comments**

- Board Members

- No comments from the board.
- General Manager
  - General Manager Calkins announced that the District's budget and rates must be published on the District's website by October 15<sup>th</sup>. A meeting invite went out today for the Compensation Plan Meeting scheduled for October 28<sup>th</sup> at 5:30 p.m. The budget workshop will be on November 12<sup>th</sup> from 5:30 p.m. until 7:30 p.m.
  - General Manager Calkins shared event information such as a Conservation event at Max Taps on October 20<sup>th</sup> at 5:30 p.m. to include trivia and a Pancake Breakfast on October 30<sup>th</sup> from 7:00 a.m. to 9:00 a.m. The Citizen's Academy and Citizen Engagement Committee will be getting together at Max Taps for a social event on November 3<sup>rd</sup> at 5:30 p.m.
  - General Manager Calkins shared a couple highlights including a Water Treatment Plant tour with representative Boebert and the National Groundwater Association tour group visited the District on one of their stops to include sharing our history with ASR. The District received two design proposals for our Phase 2 project at the Water Treatment Plant with the cost for the design coming in a little less than expected and will be reviewed in the coming days. The design proposal will be presented to the board next month.

### **Public Comments/Questions**

- Walter Sharp submitted a Q&A via Zoom requesting to add "among others" to the Board Communication 25-125.

### **Presentations**

- No Items

### **Discussion Items**

- No Items

### **Approval of Minutes**

- Study Session Minutes August 19, 2025
- Board of Directors Workshop Minutes August 20, 2025
- Board of Directors Minutes August 25, 2025

Board member Light moved that the board approve the minutes from August 19, 2025, Study Session, August 20, 2025, Board of Directors Workshop, and August 25, 2025, Board of Directors Meeting as submitted. Board member Faller seconded the motion. The vote was as follows:

Ayes: Board Members Nolan, Light, Johns, and Faller  
Nays: None

The motion carried.

**Approval of Business Agenda**

Board member Faller moved that the board approve the business agenda. Board member Light seconded the motion. The vote was as follows:

Ayes: Board Members Nolan, Light, Johns, and Faller  
Nays: None

The motion carried.

**Consent Items**

25-127

Ratify August 2025 cash and investment transactions (including expenditures).

Board member Light moved that the board approve consent business item 25-127, inclusive. Board member Faller seconded the motion. The vote was as follows:

Ayes: Board Members Nolan, Light, Johns, and Faller  
Nays: None

The motion carried.

**General Business**

25-125

Adopt Resolution 25-125 Authorizing the General Manager to enter into a Letter of Intent with Third Pillar Solar (TPS), the developer of a project to install and operate solar panels on the South Platte Reservoir.

The Board has placed a restriction on signing the Letter of Intent to only allow signing once confirmation has been made with Xcel Energy that the project is eligible for the program and related energy tax credits.

Board Member Johns moved that the board approve general business item 25-125, inclusive. Board member Light seconded the motion. The vote was as follows:

Ayes: Board Members Light, Johns, and Faller  
Nays: Board Member Nolan

The motion carried.

**Executive Session**

At approximately 6:23 p.m., board member Faller moved that the board go into executive session pursuant to Section 24-6-402(4)(b), C.R.S. for the purpose of receiving legal advice regarding the mediation of the Flatiron Dragados Claim.

Board Member Light seconded the motion.

The motion carried and the Board went into Executive Session at approximately 6:23 p.m. The Executive Session regarding the mediation of the Flatiron Dragados Claim was not recorded because it constituted a privileged attorney client communication, and legal counsel's signed statement is attached to the original of these minutes.

Those persons present during this Executive Session were Board Members Nolan, Light, and Faller, General Legal Counsel, Timothy J. Flynn, General Manager, Sam Calkins, Director of Public Works, Ryan Edwards, Director of Finance, Tiffany Hooten, Director of Water and Wastewater Operations, Peter Bong, Water and Wastewater Superintendent, Austin Long (via Zoom), Water and Wastewater Superintendent, Nic George, and Executive Assistant Stacy Smith.

The Executive Session was adjourned at approximately 6:32 p.m., at which time the Board returned to open public meeting.

**Adjourn**

Board Member Faller moved to adjourn the meeting. Board Member Light seconded the motion. The vote was as follows:

Ayes: Board Members Nolan, Light, and Faller

Nays: None

The motion carried and the Board Meeting adjourned at 6:32 p.m.