



## Board of Directors Meeting Minutes

**January 27, 2025, 6:00 p.m.**

62 Plaza Drive Highlands Ranch, CO 80129

Zoom Link: <https://us02web.zoom.us/j/93866016374>

Telephone: 346-248-7799

Webinar ID: 938 6601 6374

### **Call to Order**

Regular Meeting

Highlands Ranch Water and Sanitation District Board of Directors convened a regular meeting in person and via Zoom on January 27, 2025, at 6:00 p.m.

### **Roll Call**

Upon the call of the roll, the following were present.

Board Members: Tammy Essmeier, Terry Nolan, Frank Johns, and Frank McNulty

Excused Absence: SJ Light

A quorum was declared.

Staff present:

Sam Calkins

Austin Long (via Zoom)

Ryan Edwards

Peter Bong (via Zoom)

Kari Larese

Jon Klassen

Kristi Robinson

Ross James (via Zoom)

Tom Rose

Tiffany Hooten

Swithin Dick

Stacy Smith

Others present:

Tim Flynn – Ireland Stapleton Pryor & Pascoe, PC (via Zoom)

### **Reaffirmation of Disclosures**

- No changes

### **Introductory Comments**

- Board Members  
No comments from the board.

- **General Manager**  
General Manager Calkins mentioned that Ryan Edwards reached out to the county on the topic of the chemical roundup with the county indicating that they are already subsidizing cost by 90% including our contribution and feel they cannot subsidize anymore. The Communications Team will be working with HRMD, HRCA and South Metro Fire to work on some wildfire messaging in March. Board member McNulty stated that it is more than just messaging but having a communication plan in place and having identified all the organizations that need to be involved and a continuous plan for updates. Kari Larese updated the board with an election update including the posting of the call for nominations, communications to residents, a column in the Herald, and the number of self-nominations received to date.

### **Public Comments/Questions**

- No public in attendance.

### **Presentations**

- **Billing Update – Tom Rose**  
Board member Johns suggests that on the billing invoice show the same month for the prior year.
- **Water Supply Update – Swithin Dick**

### **Discussion Items**

- No Items

### **Approval of Minutes**

- Board of Directors Minutes December 10, 2024
- Study Session Minutes January 21, 2025

Board member McNulty moved that the board approve the minutes from December 10, 2024, Board of Director Meeting, and January 21, 2025, Study Session Meeting as submitted. Board member Johns seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Johns, and McNulty

Nays: None

The motion carried.

### **Approval of Business Agenda**

Board member McNulty moved that the board approve the business agenda. Board member Johns seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Johns, and McNulty

Nays: None

The motion carried.

### **Consent Items**

25-100

Adopt Resolution 25-100 which rescinds unexpended appropriations for completed projects.

25-101

Adopt Resolution 25-101 to appoint Mr. Steve Miller as a Citizen Representative on the Retirement Board of the Highlands Ranch Special District's Employees' Retirement Association to a term expiring December 31, 2025.

25-102

Adopt Resolution 25-102 with the following action:

- Designation of meeting place for board meetings (regular, special and study session).
- Designation of location for posting notice of board meetings (regular, special and study session).

25-103

Ratify December 2024 cash and investment transactions (including expenditures).

Board member Johns moved that the board approve consent business items 25-100, 25-101, 25-102, and 25-103, inclusive. Board member Essmeier seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Johns, and McNulty

Nays: None

The motion carried.

### **General Business**

- No Items

### **Executive Session**

- No Items

### **Adjourn**

Board member McNulty moved the board to adjourn. Board member Nolan seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Johns, and McNulty

Nays: None

The motion carried and the Board Meeting adjourned at 6:30 p.m.