



## **Board of Directors Meeting Minutes**

**July 28, 2025, 6:00 p.m.**

62 Plaza Drive Highlands Ranch, CO 80129

[Zoom Link](#)

Telephone: 346-248-7799

Webinar ID: 930 3416 1326

### **Call to Order**

Regular Meeting

Highlands Ranch Water and Sanitation District Board of Directors convened a regular meeting in person and via Zoom on July 28, 2025, at 6:00 p.m.

### **Roll Call**

Upon the call of the roll, the following were present.

Board Members: Tammy Essmeier, Terry Nolan, SJ Light, Frank Johns, and Juli Faller

A quorum was declared.

Staff present:

Sam Calkins

Swithin Dick

Ryan Edwards

Peter Bong

Nic George

Amy Dublin (via Zoom)

Jon Klassen

Ross James (via Zoom)

Kari Larese

Rick McCloud

Tiffany Hooten

Stacy Smith

Others present:

Tim Flynn – Ireland Stapleton Pryor & Pascoe, PC

Ty Holt – The Holt Group, LLC

Ivan Sarkissian – McConaughy & Sarkissian, PC

### **Reaffirmation of Disclosures**

- No changes

### **Introductory Comments**

- Board Members  
No comments from the board.
- General Manager  
General Manager Calkins asked Rick McCloud to update the board on his presentation to the Douglas County Water Commission.

### **Public Comments/Questions**

- No public in attendance.

### **Presentations**

- 2024 Audited Financials – Marcie Ardan, Forvis Mazars
- Water Supply Update – Swithin Dick

### **Discussion Items**

- No Items

### **Approval of Minutes**

- Study Session Minutes June 24, 2025
- Board of Directors Minutes June 30, 2025
- Study Session Minutes July 22, 2025

Board member Johns moved that the board approve the minutes from June 24, 2025, Study Session minutes, June 30, 2025, Board of Directors minutes, and July 22, 2025, Study Session minutes as submitted. Board member Light seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, Johns, and Faller

Nays: None

The motion carried.

### **Approval of Business Agenda**

Board member Nolan moved that the board approve the business agenda. Board member Essmeier seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, Johns, and Faller

Nays: None

The motion carried.

### **Consent Items**

25-118

Adopt Resolution 25-118 with the following actions:

- Authorize the General Manager to approve Amendment #8 to the existing Agreement for Engineering Services contract with Black & Veatch, Inc. in the amount of \$25,000 for a revised contract amount of \$6,668,422 for the Marcy Gulch Wastewater Treatment Plant Phase II Improvements Project.
- Authorize the General Manager to approve Amendment #9 to the existing Agreement for Engineering Services contract with Black & Veatch, Inc. in the amount of \$181,983 for a revised contract amount of \$6,668,422 for the Marcy Gulch Wastewater Treatment Plant Phase II Improvements Project.

25-119

Adopt Resolution 25-119 with the following action:

- Authorization for final release of retainage for the Marcy Gulch Lift Station Project to Flatiron Dragados Constructors, Inc. (formerly known as Flatiron Constructors, Inc.) in the amount of \$80,000.

25-121

Ratify June 2025 cash and investment transactions (including expenditures).

Board member Johns moved that the board approve consent business items 25-118, 25-119, and 25-121, inclusive. Board member Light seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, Johns, and Faller

Nays: None

The motion carried.

### **General Business**

25-120

Adopt Resolution 25-120 to receive and file 2024 Audited Financial Statements.

Board member Faller moved that the board approve general business item 25-120, inclusive. Board member Essmeier seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, Johns, and Faller

Nays: None

The motion carried.

### **Executive Session**

At approximately 6:48 p.m., board member Faller moved that the board go into executive session pursuant to Section 24-6-402(4)(b), C.R.S. for the purpose of receiving legal advice regarding the upcoming mediation of the Flatiron Dragados Claim.

Board Member Light seconded the motion.

The motion carried and the Board went into Executive Session at approximately 6:50 p.m. The Executive Session regarding the upcoming mediation of the Flatiron Dragados Claim was not recorded because it constituted a privileged attorney client communication, and legal counsel's signed statement is attached to the original of these minutes. Those persons present during this Executive Session were Board Members Essmeier, Nolan, Light, Johns, and Faller, General Legal Counsel, Timothy J. Flynn, Special Legal Counsel, L. Tyson Holt, Special Legal Counsel, Ivan Sarkissian, General Manager, Sam Calkins, Director of Public Works, Ryan Edwards, Director of Finance, Tiffany Hooten, Director of Water and Wastewater Operations, Peter Bong, Water and Wastewater Superintendent, Nic George, and Executive Assistant, Stacy Smith.

**Adjourn**

Board member Light moved the board to adjourn. Board member Faller seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, Johns, and Faller

Nays: None

The motion carried and the Board Meeting adjourned at 7:38 p.m.



Executive Session Attorney Statement

July 28, 2024

6:48 p.m. Executive Session

At the above referenced date and time, the Highlands Ranch Water and Sanitation District Board of Directors went into Executive Session for the purpose of receiving legal advice pursuant to Section 24-6-402(4)(b) C.R.S. regarding the upcoming mediation of the Flatiron Dragados Claim.

By signing this statement, I attest that I was present during the Executive Session, and the Executive Session constituted a privileged attorney client communication and for that reason the session was not electronically recorded.

/s/ Timothy J. Flynn

Legal Counsel